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NOTICE OF MEETING
OVERVIEW AND SCRUTINY COMMISSION
17 JANUARY 2008

TO: ALL MEMBERS OF THE OVERVIEW AND SCRUTINY COMMISSION

You are requested to attend a meeting of the above Commission on **17 January 2008 at 7.30 pm** in the Council Chamber, Fourth Floor, Easthampstead House, Bracknell, to transact the business set out in the attached agenda.

Alison Sanders
Director of Corporate Services

Members of the Overview and Scrutiny Commission

Councillor Edger (Chairman)
Councillor Thompson (Vice-Chairman)

Councillors Baily, Mrs Beadsley, Mrs Birch, Browne, Brunel-Walker, Finnie, Leake, McLean,
Ms Whitbread and Worrall

Substitute Members of the Commission

Councillors Beadsley, Dudley, Kensall, Mrs Pile, Mrs Ryder, Mrs Shillcock and Simonds

Church Representative Members*

Mr G S Anderson and Mr M G Gibbons

Parent Governor Representative Member*

Mr I Sharland

EMERGENCY EVACUATION INSTRUCTIONS

If you hear the alarm:

- 1 Leave the building immediately**
- 2 Follow the green signs**
- 3 Use the stairs not the lifts**
- 4 Do not re-enter the building until told to do so**

Alison Sanders, Director of Corporate Services
Easthampstead House, Town Square, Bracknell, Berkshire RG12 1AQ

* with voting rights in respect of education matters only.



INVESTOR IN PEOPLE

THE OVERVIEW AND SCRUTINY COMMISSION
17 January 2008 (7.30 pm)
Council Chamber, Fourth Floor, Easthampstead House, Bracknell.

AGENDA

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|---|----------------|
| 1. APOLOGIES FOR ABSENCE/ SUBSTITUTE MEMBERS
To receive apologies for absence and to note the attendance of any substitute Members. | |
| 2. MINUTES AND MATTERS ARISING
To approve as a correct record the minutes of the meeting of the Overview and Scrutiny Commission held on 22 November 2007. | 1 - 6 |
| 3. DECLARATIONS OF INTEREST AND PARTY WHIP
Members are asked to declare any personal or prejudicial interest and the nature of that interest, including the existence and nature of the party whip, in respect of any matter to be considered at this meeting. | |
| 4. URGENT ITEMS OF BUSINESS
Any other items which, pursuant to section 100B(4)(b) of the Local Government Act 1972, the Chairman decides are urgent. | |
| <i>PERFORMANCE MONITORING</i> | |
| 5. EXTERNAL AUDIT ISSUES
A. EXTERNAL AUDITOR'S REPORT TO THOSE CHARGED WITH GOVERNANCE
To consider the External Auditor's report to those charged with governance.
B. EXTERNAL AUDIT FEE FOR 2007/08
To receive information on the External Audit Fee for 2007/08. | 7 - 26 |
| 6. PERFORMANCE MONITORING REPORTS (PMR)
To consider the latest trends, priorities and pressures in terms of the second quarter (July to September) of 2007/08 as reported in the PMRs for:

a. The Chief Executive's Office and
b. The Corporate Services Department

Please bring the previously circulated Performance Monitoring Reports to the meeting. Copies are available on request and attached to this agenda if viewed online. | 27 - 96 |
| 7. CORPORATE PERFORMANCE OVERVIEW REPORT (CPOR)
To consider the Chief Executive's Corporate Performance Overview Report for the second quarter (July to September) of 2007/08. | 97 - 166 |

BUDGET CONSULTATION

8. **CORPORATE SERVICES BUDGET CONSULTATION** 167 - 222
To consider Corporate Services draft budget proposals for 2008/09.
9. **THE COUNCIL'S BUDGET CONSULTATION** 223 - 224
To consider the Council's draft budget proposals for 2008/09.
(Please also refer to pages 167-217 under Item 8)

OVERVIEW AND POLICY DEVELOPMENT

10. **DRAFT REPORT OF THE MEDIUM TERM OBJECTIVES WORKING GROUP** 225 - 236
To consider the draft report of the Medium Term Objectives Working Group.
11. **OVERVIEW AND SCRUTINY QUARTERLY PROGRESS REPORT** 237 - 244
To note the report of the Assistant Chief Executive.
12. **UPDATES FROM PANEL CHAIRMEN**
To receive verbal updates from Overview and Scrutiny Panel Chairmen and the Chairman of the Joint East Berkshire Health Overview and Scrutiny Committee.

HOLDING THE EXECUTIVE TO ACCOUNT

13. **EXECUTIVE FORWARD PLAN** 245 - 252
Forthcoming items on the Executive Forward Plan of a corporate nature are attached for consideration.